

Mille Lacs County COVID-19 Economic Relief Grant Business Application

Program Information: All grants awarded are for the purpose of working capital and intended to replace cash flow used for operating costs that existed at the time of the peacetime emergency declaration made through Executive Order 20-01. Such costs may include current payroll obligations, lease or mortgage payments, utilities, accounts payable, and other critical business expenses that cannot be paid as a direct result of the current health emergency. This program is subject to applicable state and local peacetime emergency executive orders.

Eligibility Notes: All business applicants must be eligible businesses with physical commercial or industrial operations located in Mille Lacs County that have been operating long enough to demonstrate financial viability. Applicants must demonstrate that they were directly and adversely affected by the COVID-19 related peacetime emergency Executive Orders 20-04 and 20-08, including being in an industry specifically named by those executive orders.

Please review and complete entire application prior to submittal.

Applicant Information

1. Individual completing the application:*

Name: _____

Address: _____

Telephone: _____

Email: _____

Federal Unique Entity Identifier (UEI): _____
(see <https://fedgov.dnb.com/webform/> to obtain your number)

Federal Award Identification Number (FAIN): _____ or Not available

2. Business legal name:

_____ *(Name should be the officially registered name of the business entity.)*

Business operating name _____
(if different)

Type of Business: _____

Business street address: _____

City: _____ State: _____ Zip Code: _____

3. Please check all business funding sources applied for: Federal PPP Federal EIDL MN SBEL MN SBRG

Please check all business funding sources received: Federal PPP Federal EIDL MN SBEL MN SBRG

4. Has your business received grant funds from a local, state, or Federal government previously?

Yes No (if Yes, please attach any available audits from previous grant programs)

5. Is your business registered with the Minnesota Secretary of State? If so, please provide certificate of good standing with the MN Secretary of State Office.

Yes No

6. Was your business ordered to close or had to significantly reduce its operations by a State of Minnesota Emergency Executive Order in 2020?

Yes No

7. What year did this business begin operating in Mille Lacs County? _____

8. Do you own the building where your business is located or have a lease for the space?

Own Lease

Applicants will need to provide a copy of a lease or statement of lease terms, mortgage statement, property tax statement, or other documentation to show site control within Mille Lacs County.

9. Gross revenue for March 1st – May 31st, 2019 \$ _____

Gross revenue for March 1st – May 30th, 2020 \$ _____

Estimated monthly gross revenue loss due to COVID-19: \$ _____

10. Employment (please include all W-2 employees):

On March 1, 2020:

Full-time employees: _____ # Part-time employees: _____

Current:

Full-time employees: _____ # Part-time employees: _____

11. Briefly explain how the business has been impacted by COVID 19 health pandemic and/or related Executive Orders and what challenges it is facing.

12. Grant amount requested _____

13. Please describe how you intend to use awarded grant funds. Refer to grant guidelines for eligible expenses for businesses. Please specify eligible expenses expected to be paid with funds and the time period during which the funds will be spent. Please describe whether the costs to be paid are direct or indirect expenses (see guidance for more information). Include proposed expenses requested to be paid using total amount of grant. For example: Labor expense for 2 employees August 17–28, 2020 (direct cost): \$3,000; May 2020 Rent (indirect cost): \$2,000. Reminder: indirect costs should not exceed 50% of the total award requested.