

On Monday, April 1, 2019, at 6:30 p.m. Planning Commission Vice-Chair John Roxbury, Jr., called the Regular Monthly Meeting to order. Other Planning Commission members present were Kathy Stoeckel, Tari Zortman, Cyndi MacDonald, Tanya Lundberg, Cheryl Schimming and Town Board Liaison Dave Persing.

The public hearing was not held this month because there were 3 Planning Commission openings, so there was a possibility of new members or no quorum.

A motion was made by Kathy Stoeckel and seconded by John Roxbury, Jr. to approve the minutes of the March 4, 2019 regular monthly meeting as printed. Motion Carried.

John Roxbury, Jr. explained to the new members all of the Ordinance changes that would be coming up at next months' public hearing. The Planning Commission discussed the following ordinance changes listed in Exhibit A and B.

John Roxbury, Jr. explained that the Planning Commission will be discussing the Moratorium on Event Venues in the Ag District at upcoming meetings.

Kathy Stoeckel motioned to appoint John Roxbury, Jr. as the Chair. Cheryl Schimming seconded the motion. Motion Carried.

The Planning Commission discussed appointing a Vice-Chair. Because there were several new members, the Commission decided to discuss the issue again next month. John Roxbury, Jr. motioned to table the issue until next month. Kathy Stoeckel seconded the motion. Motion Carried.

Open Forum

Jim Kusler wanted to congratulate the new members and remind them how important their job is because they are representing the entire Township.

Nancy Moan questioned the cul-de-sac maintenance fee. John Roxbury, Jr. explained that was a one-time fee occurring with a plat.

The Clerk reminded all the members about the upcoming Clean-Up day on April 27th.

Dave Persing stated that he spoke with Pat Oman, County Administrator, and he offered to come in for training. There is also a non-profit organization they work through to help go through Township Ordinances for a low to no cost.

Tanya Lundberg motioned to adjourn the meeting at 8:00 p.m. Tari Zortman seconded the motion. Motion Carried.

Respectfully submitted,

Connie Wubben
Clerk/Treasurer

Attendees: Jim Kusler, Nancy Moan

EXHIBIT A

Section 200:020 **DEFINITIONS**

“Cul-de-sac” means a minor street with only one (1) outlet and having a turnaround at the end. **New permanent cul-de-sacs are not allowed.**

“Lot Line, Front” means the boundary line of a lot abutting a street. On a corner lot, the shortest street lot line shall be the front lot line. **Often referred to as road frontage.**

100:412 1. Right-of-Way Requirements - Street right-of-way widths shall be as determined in the Comprehensive Development Plan and official map, if adopted, and, where applicable, shall conform to County and State standards for trunk highways. If there are no such plans or standards, right-of-way widths shall conform to the following minimum dimensions:

| <u>Street</u> | <u>Right-of-Way Width</u> |
|---|---------------------------|
| Arterial | 100 feet |
| Collector | 80 feet |
| Minor Street | 66 feet |
| Temporary Cul-de-sac Turnaround Radius | 60 feet |

8. Temporary Cul-de-sacs – In those instances where a street is terminated pending future extension in conjunction with future subdivision and there is more than two hundred (200) feet between the dead-end and the nearest intersection, a temporary turn around facility shall be provided at the closed end, in conformance with cul-de-sac requirements. This temporary cul-de-sac must be placed inside a temporary easement if it is located outside the street right-of-way and shall be constructed according to the typical cul-de-sac according to the Township Road standards or as approved by the Town Engineer. A financial guarantee will be required for removal or restoration as determined by the Town Board. **The maximum length of a street terminating in a temporary cul-de-sac shall be one thousand four hundred (1400) feet, measured from the centerline of the street of origin to the center of the cul-de-sac.** *moved from another section of the ordinance.

9. Dead End Streets – Dead-end streets, other than **temporary** cul-de-sacs, shall not be permitted.

500:100 **TOWNSHIP ROAD STANDARDS**

5. Dead end roads shall have a minimum cleared right-of-way diameter and a bituminous road surface diameter as shown on the road details. For roads that are laid out to be continued at a later date, there shall be a temporary turnaround built in the same manner as previously outlined. **Due to high maintenance costs, cul-de-sacs are to be kept to a minimum number possible.** Temporary cul-de-sacs shall be constructed within temporary easements outside the sixty-six (66) foot right-of-way rather than in platted right-of-way.

EXHIBIT B

R1 **Section 300:033**

Delete following:

3. Access and Driveway Requirements.
 - a. Access to any Lot within the Residential R-1 District shall have a minimum of sixty-six (66) feet of road frontage that abuts a public right-of-way.

R2 **Section 300:036**

Delete highlighted:

- b. Minimum front yard width of two hundred (200) feet at the front lot line and sixty-six (66) feet on curves and cul-de-sacs.

Rural Residential **Section 300:043**

Delete highlighted:

- b. Minimum front yard width of three hundred (300) feet at the front lot line and sixty-six (66) feet on curves and cul-de-sacs.

Agricultural **Section 300:053**

Change 200 feet to 300 feet and delete end of sentence:

- b. Minimum front yard width of three hundred (300) feet at the front lot line and sixty-six (66) feet on curves and cul-de-sacs.

Commercial **Section 300:075**

Change 200 feet to 300 feet and delete end of sentence:

- b. Minimum front yard width of three hundred (300) feet at the front lot line and sixty-six (66) feet on curves and cul-de-sacs.